

MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION INDEPENDENT SCHOOL DISTRICT #413 Tuesday, February 18, 2025 (5:30 PM)

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1.0 Call to Order

The Board of Education of Independent School District #413, Marshall Public Schools met for their regular meeting in the Professional Development Room of the District Administration Office on Tuesday, February 18, 2025. Chairman Coleman called the meeting to order at 5:31pm and the roll call showed the following were present: Jeff Chapman, Matt Coleman, Mary Swanson, Timothy Van Moer, Sara Brink and Sara Runchey. Also in attendance were Superintendent Williams, Director of Finance Kirchner, Superintendent's Executive Assistant Ruppert, Kelly Konietzko, Eldy Armijo, Crystal Stensrud, Megan Konold, Layla Konold, David Konold, Preston Stensrud, Jolane Allerson, Josh Allerson, Sara Welch, Warren Buchholz, Phia Moua, Tricia Stelter, and members of the media.

2.0 Pledge of Allegiance

Chairman Coleman led the Pledge of Allegiance to the American flag.

3.0 Reading of MPS Mission Statement

Vice Chairman Runchey read the Mission Statement of Marshall Public Schools.

3.1 Reading of MPS Mission Statement

The mission of the Marshall Public School District is to educate, support and prepare all learners for success.

4.0 Approval of Agenda

4.1 Approval of Meeting Agenda for Tuesday, February 18, 2025.

Member (Jeff Chapman) Moved, Member (Sara Runchey) Seconded to approve the **ORIGINAL** motion 'that the board approves the agenda for Tuesday, February 18, 2025'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

5.0 Tiger Spotlight

5.1 Student Recognitions

Park Side: Brianna Alvarado Armijo, nominated by Mrs. Konietzko - Brianna has wanted to be our Star Writer since last school year! She has worked diligently every day to improve her writing skills, and she has shown great growth as both a learner and a writer. Brianna is one of the most exuberant learners I have worked with! She comes to school every day ready to learn, asks multiple questions throughout the day in her quest to be a reader, writer and scholar! When Brianna begins her writing she has very clear ideas about what she wants to write, asks questions about how to best achieve it and sets her goal to produce the best writing she possibly can. Brianna has set lofty goals for herself in not only writing but in reading and math as well. She has achieved amazing things, and I have no doubt will continue to do so!

Southview: Beckett Stensrud, nominated by Mrs. Leek - Beckett is a Tigerrific student! He is a true asset to our school community. Beckett effortlessly helps other students feel comfortable and welcomed, always maintaining a positive and respectful attitude. However, what stands out the most is his kindness and compassion towards his peers. He quick to defend, uplift, and compliment. Academically, he excels in his studies, demonstrating a strong commitment to learning. It is students like Beckett who make teaching such a rewarding experience.

Middle School: Kara Allerson, nominated by the 5th grade team - The 5th grade team would like to nominate Kara Allerson for the Tiger spotlight award. Kara is a leader inside and outside of the

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classroom. She is always showing the Tiger Traits by working hard in her classes, helping others around her, being kind to everyone, and is a positive role model. Academically, she always strives to do her best. She is ready and eager to learn every day. Outside of the classroom, she is involved in baton, church choir, guitar and basketball. Through these activities, you can see her passion light up the room. Her positive and go-getter attitude is a joy to have in our classrooms every day. Keep up the good work, Kara!

High School: Layla Konnold, nominated by Mrs. Shuckhart, Mrs. Peterson, and Dr. Sueker - This month's high school Tiger Spotlight Award recipient is 9th grader Layla Konold. Layla was new to our school district this fall. Coming in as a freshman is a little intimidating, but she has been thriving. According to Ms. Peterson, "from day one she has worked hard to understand and learn information in US History I". According to Mr. Shuckhart, "Layla was a great addition to English I during first semester. Her willingness to ask questions helped other students who were perhaps not comfortable speaking up in class." Both teachers say they have seen Layla go out of her way to help other students and always did so with a smile and positive attitude. Peterson and Shuckhart enjoyed having Layla in class and miss her now that it is a new semester. According to Dr. Sueker, "Layla is a pleasure to have in Physical Science. She is kind and welcoming to others in her small discussion groups and in her lab groups." Layla strives to do her best work. She is an engaged learner, who asks questions and asks for guidance as needed.

ALC: Johnny Martell Lazano, nominated by Ms. Richardson and Mrs. Elton - Johnny came to the ALC at the beginning of the school year. It was apparent that he had background knowledge from prior grades because he could immediately answer questions in the classroom. As with any transition, it takes time to adjust to new surroundings and expectations. Johnny has reached a point where he is ready to "lock in," and recover credits with the purpose of graduating. His positive attitude and smile are a joy in the classroom. Johnny's personal trials and his ability to persevere make him the perfect student for recognition. I have seen a lot of growth in his maturity and making better choices on his behavior since he came to the ALC.

6.0 Public Forum

6.1 Public Forum allows for comments on agenda or non-agenda items from the public. Board policy allows for setting of a 3-minute time limit per speaker. Generally speaking, the board will dedicate up to 60 minutes to Public Forum before moving on to conduct the business of the school board. Addressing the board is limited to ONE (1) spokesperson per topic.

7.0 Presentation

7.1 Solar Project Update

Mark Antony from Marshall Municipal Utilities presented to the board about the Solar Project. In 2021 MPS applied for the MN Solar for Schools Grant and received in 2022 for \$497,135. The cost for the school district was \$87,760. Marshall Municipal Utilities was involved to make sure installation and metering were done properly but the solar panels themselves are maintained and owned by the school. Solar has provided about 7% of the schools' total energy since they were installed. Antony showcased some graphs that describe demand for energy aligned with solar production. The original cash flow projections show that returns would begin after 4 years of use and those projections seem to be accurate in real time.

8.0 Consent Agenda

8.1 Approval of Consent Agenda

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Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves the consent agenda as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.2 Approval of Board Minutes

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves the board minutes for 1/21/2025 and 2/3/2025 as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.3 Authorization to Submit American Indian Annual Compliance Report

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board has reviewed and authorizes administration to submit the American Indian Compliance Report to the Minnesota Department of Education'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.4 Third and Final Review of Policies 525-531, 533-534, and 540

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves Policies 525-531, 533-534, and 540 as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.5 Approval of Grants/Donations

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the Board approves Grants and/or Donations as presented with the administrative recommendations'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.6 Approval of Field Trips

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves the Field Trips as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.7 Approval of Community Services Advisory Board Members

Amber Gorter term ending 2/28/2028 Charlotte Wahle term ending 2/28/2028 Allison Midtaune term ending 2/28/2028

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves Amber Gorter, Charlotte Wahle, and Allison Midtaune to the Community Services Advisory Board'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

8.8 Approval of FY26 Achievement and Integration Plan

Member **(Sara Runchey)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves the FY26 Achievement and Integration Plan as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

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8.9 Personnel

Member (**Sara Runchey**) Moved, Member (**Sara Brink**) Seconded to approve the **ORIGINAL** motion 'that the Board approves personnel as presented with the administrative recommendations and any agreements between employees and District to be executed by the Chair and the clerk of the board according to the administrative recommendation'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

a)	<u>Notice of Resignation/Termination</u>		<u>(Administration recommends approval)</u>		<u>Rationale:</u>
	<u>Name</u>	<u>Position</u>		<u>Effective Date</u>	
1	George Mercie	Lead Custodian		3/28/2025	Retirement
2	Stanford Sebring	Paraprofessional		1/7/2025	Probationary Employee
b)	<u>Notice of New Contract</u>		<u>(Administration recommends approval)</u>		
	<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>	
1	Courtney Baszler	Continuing Ed	\$3,000.00 added to base	2/28/2025	Continuing Ed
2	Andrea Brown	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
3	Erica Hess	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
4	Jessica Novosad	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
5	Kendall Olson	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
6	Heather Purrington	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
7	Sara Runck	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
8	Joseph Schmitt	Continuing Ed	\$3,000.00 added to base	2/28/2025	Continuing Ed
9	Stefini Thomsen	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
10	Jennifer Vermaat	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
11	Barbara Wendt	Continuing Ed	\$1,500.00 added to base	2/28/2025	Continuing Ed
12	Jennifer Evans	Assistant Softball Coach	\$1,500.00 annually	3/1/2025-6/15/2025	Spring Activity
13	Chelsey May	Assistant Softball Coach	\$1,500.00 annually	3/1/2025-6/15/2025	Spring Activity

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c)	<u>Notice of Modification of Contract</u>		<u>(Administration recommends approval)</u>		
	<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>	
1					
d)	<u>Leave Requests Name</u>	<u>Position</u>	<u>Leave Type</u>	<u>Effective Date</u>	<u>Administration Recommendation</u>
1	Sorcha Vikter	Teacher	Leave of Absence	On or about 09/01/2025 - 12/01/2025	Sorcha is requesting a leave of absence in accordance with the terms and conditions of the Marshall Education Association Master Agreement. This and all leave requests continue to be determined on a case by case and individual basis.
e)	<u>Request for Change in Compensation</u>	<u>Position</u>	<u>(Administration recommends approval)</u>	<u>Effective Date</u>	<u>Administration Recommendation</u>
1	Kayla Boerboom	Paraprofessional	Advancement from Novice to Class 4	2/28/2025	Advancement
2	Stephanie De Los Santos	Paraprofessional	Advancement from Probationary to Novice	4/19/2025	Advancement

9.0 Removal of Items from Consent Agenda

10.0 Financials

10.1 January 2025 Treasurer's Report

10.2 Approval of bills for January 2025

Member **(Matt Coleman)** Moved, Member **(Sara Brink)** Seconded to approve the **ORIGINAL** motion 'that the board approves bills for January 2025 as presented'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

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11.0 Board Forum/Information

11.1 Board Reports & Updates

Runchey shared that she attended the Community Services Advisory meeting. They discussed some updates on the pool project. They also conducted interviews for advisory board members.

Runchey shared that she and Tricia Stelter attended the MSBA Negotiations training.

12.0 Administrator's Report

A highlight of each administrative report was shared by Williams.

12.1 Superintendent Board Report

12.2 Park Side Board Report - February

12.3 Southview Elementary Board Report

12.4 Middle School Board Report

12.5 High School Board Report

12.6 ALC/CTI

12.7 Director of Special Education

12.8 Special Programs report

12.9 Director of Finance Board Report

12.10 Director of Teaching and Learning February Report

12.11 Director of Operations Board Report

13.0 Discussion Items

13.1 Second Review of Policies 605, 606, 611, 612.1, 618, 621, and 623

14.0 Board Action

14.1 Approval of SWWC Contract

Member (**Sara Runchey**) Moved, Member (**Mary Swanson**) Seconded to approve the **ORIGINAL** motion 'that the board approves the SWWC Contract as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Carried. 5 - 0**

15.0 Adjournment

Having no additional business to conduct, the chairman adjourned the meeting at 6:15pm.

X

Jeff Chapman

Clerk